



## Guidance Notes for Candidates for the ITEC Level 3 Diploma in Anatomy & Physiology

### General Advice

#### 1. Requirements for undertaking this qualification.

Candidates must hold:

- a. At least 5 GCSEs at grades A\* to C or equivalent are recommended, but this is not essential. This is at the discretion of the college and adult returner's experience will be considered.

#### 2. Guided Learning Hours.

50.

Guided learning hours are 'a notional measure of the substance of a qualification. It includes an estimate of the time that might be allocated to direct teaching or instruction together with other structured learning time such as directed assignments, assessments on the job or supported individual study and practice. It excludes learner – initiate private study.'

#### 3. Structure of the qualification.

Unit 30-40 Theory only

#### 4. Assessment.

- a. The examinations for the unit will be conducted by ITEC.

#### 5. Registration.

At the same time upon enrolment, a notification of the unit being undertaken by the candidates will be sent to ITEC by the candidate's college. This should be completed on the ITEC Enrolment Form.

### Theory Tuition – Unit 30-40 Theory

#### 1. Guided Learning Hours.

- a. The delivery of Unit 30-40 Theory must be completed with a minimum of 50 guided learning hours.
- b. Delivery of the qualification will encompass all the learning outcomes and underpinning knowledge identified by ITEC in the design of the qualification.

*ITEC recommends that candidates undertake up to a maximum of 5 hours per week (totalling 180 hours, assuming the course is delivered over 36 weeks) of additional home study and revision.*

## **2. Assessment.**

Once all aspects of the delivery of Unit 30-40 Theory have been completed, candidates will be expected to complete a theory paper containing 50 multiple choice questions on Anatomy & Physiology. Each question will be given four alternative answers A, B, C and D. A candidate must indicate the correct answer by writing the appropriate letter in the box on the answer sheet. There is only ONE correct answer.

## **3. Grading of the qualification.**

- a. Unit 30-40 Theory have three grades that a candidate may achieve:  
Pass grade - 60 – 74%,  
Credit grade - 75 – 89%, and  
Distinction grade - 90 – 100%.
- b. If a candidate is unsuccessful, they will be expected to re-sit the theory examination, to which they will be referred. Referrals should be completed within one year of the original examination. Candidates must please contact their college for their results.
- c. A candidate's overall grade will appear on their Diploma.
- d. Diplomas will only be forwarded to a candidate upon achievement of at least a Pass grade in the qualification. ITEC will send your results directly to the college.